



DEPARTMENT OF THE AIR FORCE
HEADQUARTERS SPACE AND MISSILE SYSTEMS CENTER (AFSPC)
LOS ANGELES AIR FORCE BASE, CALIFORNIA

MEMORANDUM FOR ALL POTENTIAL OFFERORS

17 Mar 04

FROM: SMC Det 12/CC
3550 Aberdeen Ave, SE
Kirtland AFB, NM 87117-5776

SUBJECT: Executive Summary for Request for Proposal (RFP) FA8818-04-R-0002, Rocket Systems Launch Program (RSLP) East and West Coast Spaceports (Spaceports 2) Acquisition

1. The Space and Missiles System Center (SMC) Detachment 12 (Det 12) invites all offerors to submit a proposal that conforms to the requirements of the attached RFP for the Spaceports 2 competition. The potential Spaceports 2 basic contract will have a period of performance of five years. The Spaceports 2 RFP is available via the Internet at the Space and Missiles Center Detachment 12 Home Page (<http://www.smdet12.plk.af.mil>). The primary objective of this effort is to procure Spaceport (launch complex) services for Air Force orbital and sub-orbital launches using commercial launch facilities and services.
2. The Rocket Systems Launch Program (RSLP) is an Air Force program managed by SMC Det 12 to provide orbital and sub-orbital launch services to DoD and other government customers utilizing surplus de-militarized ICBM assets and commercial motors. RSLP uses a combination of government launch sites, air-launch platforms, and commercial launch sites to provide launch services. The Spaceports 2 acquisition is a follow-on contract to the previous Spaceports acquisition, which was issued in 1996 and expired in 2001 and which utilized commercial launch facilities for the launch of RSLP vehicles.
3. The Spaceports 2 procurement is for up to four multiple-award, indefinite-delivery indefinite-quantity (IDIQ), task-order contracts. Each potential offeror is required to demonstrate through their proposal that they have or will have the facilities, required license(s) and capability to conduct launch campaigns at their facility. In order to evaluate the contractor's facilities and capabilities as a Spaceport, each offeror must submit a proposal in response to the TRD entitled "Sample Mission TRD." The Sample Mission TRD addresses the requirements to qualify for the multiple award contracts as an approved Spaceport provider. The Spaceport's capability to meet these requirements will be evaluated via response to a sample Minotaur space launch mission in the Sample Mission TRD. The Sample Mission TRD and the associated contractor proposal are for evaluation purposes only and will neither result in issuance of a task order nor become part of the basic contract. Instead, after award, the Sample Mission TRD will be replaced by the Basic TRD, which is a tailored version of the Sample Mission TRD document, in which all Sample Mission specific information has been removed. No additional requirements are added in the Basic TRD from the Sample Mission TRD. Instructions for submitting proposals are found in Section L of the RFP, and both the Sample Mission TRD and Basic TRD may be downloaded from the SMC Det 12 Home Page.
4. Multiple IDIQ task order contracts are expected to be awarded as a result of this effort. The contracts will have a total not-to exceed contract value of \$49M. **However, the Government reserves the right not to award any contract.** Even after award of the basic contract for this effort, no Air Force launches are guaranteed. Subsequent to the award of the basic contract, if a mission is determined to fall within scope of this contract, requests for task order proposals may be issued and the contractor(s) will be

invited to provide a firm-fixed price proposal responding to the specific requirements (e.g., TRD) associated with the mission. The ordering procedures for task orders are set forth in Special Contract Requirement H-024 of the solicitation.

5. The initial order will be a special study task order, which is to be issued to all awardees immediately following award of the basic contract and which will serve as the guaranteed minimum for this IDIQ contract. This task order is for a study to identify what additional resources (if any) are required to (1) launch within six-months of a launch task order award and (2) launch a vehicle composed of the three Peacekeeper motors stages, a fourth stage, and a front section. The TRD for the initial task order is entitled "Accelerated Launch and Peacekeeper Launch Vehicle Capability Study," and can be found on the SMC Det 12 Home Page. Offerors are to submit a firm-fixed price proposal not to exceed \$18,500.00 for this task order. Specific instructions for submitting the proposal associated with this TRD are found in Section L of the RFP.

6. The first mission task order for Spaceport services will be for the Constellation Observing System for Meteorology, Ionosphere, and Climate (COSMIC) mission. The TRD for this requirement is entitled "Technical Requirements Document (TRD) for Minotaur COSMIC Space Launch Spaceport." The objectives of this Task Order are to provide the facilities, range support, and services required to support the launch of the Minotaur launch vehicle and COSMIC spacecraft. The COSMIC Spaceports Task Order will not be evaluated as part of the award of the basic contract. **Due to the required launch azimuth, the COSMIC task order is reserved for west coast Spaceports only.** Offerors on the west coast are invited to provide firm-fixed-priced proposals for this launch in accordance with the instructions in the cover letter of the COSMIC task order RFP, which is available on the SMC Det 12 Home Page. Proposals for the COSMIC Spaceport are due ten days after the proposals for the basic effort. Evaluation of proposals for this task will be accomplished in accordance with Clause H-024 of the solicitation (and subsequent contract) and the cover letter of the COSMIC task order RFP.

7. This effort is based on the attached model contract, government Statement of Objectives, basic contract Technical Requirements Document, and Contract Data Requirements List. Offerors must also propose the data deliverables, which will give the government additional insight into the program. The offeror shall insert information in the model contract denoted with an asterisk (*), as well as all required certifications, representations, and attachments. Offerors shall complete the attached model contract and return it to the government with the proposal. Offerors are requested to make their offers good for a minimum of 120 days.

8. Offerors are advised that the government intends to evaluate proposals and award a contract without discussions with offerors. Therefore, each initial offer should contain the offeror's best terms from a price and technical standpoint. However, the government reserves the right to conduct discussions if later determined to be necessary.

9. Concurrent with the issuance of this RFP, HQ AFSPC/PK, SAF/AQCS, and SMC Detachment 12 will be advised that a source selection action is in progress for the requirements of this RFP, and that any communication with them by participating offerors on the subject of this RFP are inappropriate during the period of selection and prior to award of any resultant contract(s). Recipients of this RFP are advised not to attempt such communications during this period.

10. Since this is a competitive source selection, only the Contracting Officer (CO) may communicate with potential offerors until contract award. Potential offerors' discussions, questions, and/or correspondence regarding this RFP are to be directed to the contracting officer, Kenneth G. West. Those questions and the associated Government responses will be posted on the webpage identified above. The identity of the organization posing the question will not be revealed. To ensure timely consideration,

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please submit questions regarding this RFP to the Contracting Officer no later than 10 calendar days after the date of this letter. The preferred method of communication with the Contracting Officer is via email.

11. Although you are encouraged to use existing communication channels, such as direct contact with the CO, an Ombudsman has been established for this acquisition. The purpose of the Ombudsman is to receive and dispose of concerns from offerors or potential offerors when the offeror prefers not to use the established channels for his/her concern in the proposal development phase of this acquisition. The Ombudsman will communicate certain contractor issues, disagreements and recommendations on this acquisition to the proper channels. The role of the Ombudsman is not to diminish the authority of the CO, but to advocate the offeror's concern when requested by the offeror. The Ombudsman is Dr. David Ganger, SMC/PK, at (310) 363-0588.

12. Your proposal must arrive at the address called out on the DD Form 1707, "Information to Offerors or Quoters," and in conformance with the due dates set forth on that form. Your past performance volume is requested not later than sixteen (16) days after the date of RFP release. Questions concerning this acquisition should be addressed to Mr. Larry Melancon, Contract Specialist, at (505) 846-5062 or Kenneth G. West, Contracting Officer, at (505) 846-7381. You may also reach these individuals at their respective email addresses: larry.melancon@kirtland.af.mil and kenneth.west@kirtland.af.mil.


Robert D. Newberry, Lt. Col., USAF
Deputy Commander

Attachment: RFP FA8818-04-R-0002